



## **Dymchurch Parish Council Meeting Agenda**

**Members of Dymchurch Parish Council are summoned to a meeting of the Parish Council to be held at 7 pm on Monday, 6<sup>th</sup> October 2025, at the Parish Council Offices, Orgarswick Avenue, Dymchurch.**

### **A G E N D A**

**1. APOLOGIES**

Members are reminded of the need to tender apologies with the reason for absence directly to the Clerk if they are unable to attend. Members will confirm acceptance of the reasons for absence.

**2. DECLARATIONS OF INTEREST**

- a. To declare any personal interests in items on the agenda and their nature.
- b. To declare any prejudicial interests in items on the agenda – any councillors with prejudicial interests must leave the room for the relevant items.

**3. MINUTES OF THE PREVIOUS MEETING**

Minutes of the meeting held on Monday, 8<sup>th</sup> September 2025, to be agreed upon by the members present.

**4. PUBLIC PARTICIPATION/PUBLIC QUESTIONS**

Members will propose adjourning the meeting to allow for Public Participation. Standing Orders provide the opportunity for members of the public to speak at Council meetings. The allotted time for Public Participation is 15 minutes, and each person may speak for no longer than 3 minutes, at the discretion of the chair. At the end of the Public Participation section, the Council meeting will resume.

**5. TO DEAL WITH MATTERS ARISING FROM CORRESPONDENCE IN CIRCULATION**

**6. CHAIR'S REPORT**

The Chair will provide an update on any additional Council activities and meetings attended.

**7. REPORTS FROM OUTSIDE BODIES**

- i. Kent County Council- Cllr Osborne
- ii. District Council- Cllrs Tony Cooper and Tony Hills
- iii. KCC Warden- Carol Coveney
- iv. Kent Police- PC's Putland and Hockless

**8. CLERK'S REPORT**

**9. MEMBER REPORTS**

Members will update the Committee regarding any meetings or events they attend on behalf of the Parish Council that are not included in the agenda.

---

#### **10. KCC BUS SHELTER GRANT APPLICATION**

Members will consider quotes for the installation and refurbishment of bus shelters at High Knocke and A259 Wraightsfield Avenue and decide whether to apply for the KCC Grant.

#### **11. TO CONSIDER VILLAGE HALL CARPARK CHARGES AND ASSOCIATED MATTERS**

Members will consider charges and conditions within the Village Hall Carpark

#### **12. CONCLUSION OF AUDIT 2024-2025**

Members will acknowledge the conclusion of the audit and consider any recommendations that have been made.

#### **13. APPOINTMENT OF INTERNAL AUDITOR 2025-2026**

Members will consider the appointment of Mr Lionel Robbins as Internal Auditor for Dymchurch Parish Council for 2025-2026

#### **14. PLANNING**

Application Number	Location	Details
<a href="#">25/1688/FH</a>	1 UDEN ROAD, DYMCHURCH, TN29 0UH	Erection of Outbuilding
<a href="#">25/1720/FH</a>	LAND OPPOSITE DYMCHURCH CARAVAN PARK, ST MARYS ROAD, DYMCHURCH	Proposed change of use from agriculture to the keeping and grazing of horses.
<a href="#">25/1652/FH</a>	9 DENHAM CLOSE, DYMCHURCH, ROMNEY MARSH, TN29 0TU	Variation of Condition 2 of planning permission 24/1487/FH to allow for a larger rear extension

#### **15. COMMUNITY INFRASTRUCTURE LEVY**

Members will review the current funds held by the Parish Council and consider spending within the regulations.

#### **16. FINANCE**

a. Breakdown of expenditure/income since the last meeting.

b. Authorisation of Payments – Members will review the list of invoices for payment and identify two Councillors to authorise the payments online.

c. Additional items requiring authorisation:

To authorise payments for tree works at The Recreation Ground

d. Notification of budget process- two or three councillors will be requested to assist with the budget preparation, ready for presentation to the Council at the December Council meeting.

**17. PAVILION UPDATE- FRIENDS OF DYMCHURCH RECREATION GROUND CHARITY**

To receive an update on progress, if available

**18. HIGHWAYS SAFETY UPDATE- CLLR. V. McCREEDY**

To receive an update and any proposals relating to Highways Safety

**19. SEAWATER BATHING QUALITY- CLLR. D. YOUNG**

To receive updates and any proposals related to Seawater Bathing Quality, the latest Seawater testing results will be provided at the meeting.

**20. FLOODING CONCERNS – CLLR. L. FINCH**

To receive an update and any proposals relating to this subject, including Parish Council's response to the Section 19 Flood report

**21. ITEMS FOR CONSIDERATION AT FUTURE MEETINGS- PLEASE NOTE DECISIONS CANNOT BE MADE ON ITEMS INTRODUCED HERE**

**22. DATE OF NEXT MEETING**

3<sup>rd</sup> November 2025 Dymchurch Parish Council Offices Orgarswick Avenue Dymchurch

**Please note the cut-off date for items to be included on next month's agenda is 26<sup>th</sup> October 2025.**

---

*J Lawrence*

Parish Clerk

29<sup>th</sup> September 2025