Members of Dymchurch Parish Council are summoned to the Annual Parish Council meeting of Dymchurch Parish Council to be held at the Parish Council Offices, Orgarswick Avenue, Dymchurch, on Monday 12th May 2025 at 7 pm.

AGENDA

1. ELECTION OF THE CHAIR OF DYMCHURCH PARISH COUNCIL

2. APOLOGIES. Members are reminded of the need to tender apologies with the reason for absence directly to the Clerk if they cannot attend.

3. DECLARATIONS OF INTEREST

a. To declare any personal interests in items on the agenda and their nature.
b. To declare any prejudicial interests in items on the agenda, councillors with prejudicial interests must leave the room for the relevant items.

4. PROPOSAL TO ELECT A VICE CHAIR OF THE COUNCIL
Members will decide if they will elect a vice chair of the Council, and if so, propose a member to hold that office

5. ACCEPTANCE OF THE MINUTES OF THE COUNCIL MEETING HELD ON THE 15th April 2025

6. TO REAFFIRM AND APPROVE STANDING ORDERS

7. TO REAFFIRM AND APPROVE THE CODE OF CONDUCT

8. TO REAFFIRM AND APPROVE THE FINANCIAL REGULATIONS FOR THE PARISH COUNCIL

9. STATEMENT ON INTERNAL CONTROL 31st March 2025
Members to review and approve prior to signing by the Chair and the Parish Clerk.

10. RISK MANAGEMENT SCHEME 2025
Members to review and approve.

11. CHAIRS REPORT

12. MEMBERS UPDATES

13. PUBLIC PARTICIPATION/PUBLIC QUESTIONS
Members will propose to adjourn the meeting to allow Public Participation-

Standing Orders provide the opportunity for members of the public to speak at Council Meetings. The allotted time for Public Participation is 15 minutes; each person may speak for no longer than 3 minutes. This is, however, at the discretion of the chair.
The Council meeting will resume at the end of the Public Participation section.

14. CORRESPONDENCE AND COMMUNICATIONS, AND TO CONSIDER ANY MATTERS ARISING

15. TO RECEIVE PROPOSED DATES FOR COUNCIL, SUBCOMMITTEES AND WORKING GROUP MEETINGS 2024-2025.

16. APPOINTMENT OF COUNCILLORS TO OTHER COMMITTEES/RESPONSIBLE BODIES
- **a. Shepway Area Committee and Planning user group Representative**
- **b. Village Hall Committee**
- **c. Marsh Forum Representative**
- **d. Twinning Association Representative**

17. CONFIRMATION OF MEMBERS OF COUNCIL COMMITTEES
- **a. Assets and Amenities Committee**
- **b. Personnel Committee**

18. CONFIRMATION OF MEMBERS OF WORKING GROUPS AND ADVISORY GROUPS
- **a. Pavilion Working Group**
- **b. Beach Advisory Group**

19. FINANCE-
- **a. Bank reconciliation**
- **b. Authorisation of payments**
- **c. To consider additional expenditure items if required**

20. TO CONSIDER INTERNAL AUDITORS' REPORT 2024-2025

21. Audit 2024-2025- ANNUAL GOVERNANCE STATEMENT 2024-2025

22. Audit 2024-2025- ACCOUNTING STATEMENT 2024-2025

23. PLANNING (as of 2nd May 2025- Additional applications may be discussed)

Reference	Address	Details
25/0392/FH	85 HYTHE ROAD, DYMCHURCH, ROMNEY MARSH, TN29 0TL	Erection of 2 chalet bungalows with associated parking
25/0447/FH	Bowery Hall, Ship Close, Dymchurch, TN29 0LH	Erection of 4 x residential dwellings with associated parking area.

24. ANY MATTERS FOR CONSIDERATION AT FUTURE MEETINGS

25. DATE OF NEXT MEETING-7 pm Monday 2nd June 2025 to be held at the Parish Council Offices, Orgarswick Avenue

Mr J. Lawrence
PARISH CLERK 2ND May 2025